

**WHETSTONE PARISH COUNCIL**

**Application for hire of Edward Wright or Buxton Rooms**

Name of Applicant \_\_\_\_\_

Name/Address/Contact Number of Person/Organisation Hiring the Room

\_\_\_\_\_  
\_\_\_\_\_

Nature of Function \_\_\_\_\_

Date/s of Hire \_\_\_\_\_

Times of Hire \_\_\_\_\_

Equipment Hire \_\_\_\_\_

Approximate Number of Users \_\_\_\_\_

Room Hire charge £ \_\_\_\_\_ Returnable deposit £ \_\_\_\_\_

Total Due £ \_\_\_\_\_ Date paid \_\_\_\_\_

**Bank details for payment:**

Account Name: Whetstone Parish Council

Account Number: 15096750

Sort Code: 60-60-06

**PLEASE ENSURE TO QUOTE YOUR NAME AS THE REFERENCE**

**Please also provide your bank details for returnable deposit:**

Name of account holder: \_\_\_\_\_

Sort Code: \_\_\_\_\_ Account Number: \_\_\_\_\_

**I hereby agree to abide by the Conditions of Hire.**

Signature of Hirer: \_\_\_\_\_

Signature on behalf of the Council: \_\_\_\_\_ Date: \_\_\_\_\_

**Sue Croft who is our Premises Officer will be on hand to open and close the hall for your room hire. In case of an emergency at the time of your room hire please contact Sue on 07969 096044. PLEASE DO NOT USE THIS NUMBER FOR ROOM HIRE ENQUIRIES, BOOKINGS OR ALTERATIONS TO YOUR BOOKING.**